REGISTRATION WITHIN OPS

If your child is already attending an OPS school and your address has changed and is no longer in your neighborhood school’s attendance area you will need to provide proof of address in order to register your child in their current neighborhood school. The following items will be accepted as proof:

* MUD Bill
* OPPD Bill
* Lease with your name

If these items are in someone else's (besides yourself and spouse) name you will need to obtain a Residential Affidavit. Residential Affidavits are obtained at the Teacher Administrative Office building at 30th and Cumming. Please contact the Student Personnel Office at 557-2710 or Malory Nelson at 557-2786 and let them know you need to obtain a Residential Affidavit. They will tell you what items you will need to bring.

REGISTRATION FROM OUTSIDE OF OPS

If your child is coming from another school district or out of state you will be required to provide the following items before your child is allowed to enroll:

* Proof of Address
* Current Immunizations
* Birth Certificate

You will also be asked to sign a release to request records from the school they just left. 7th Graders are required to have a physical on file. 8th graders who are planning to be involved in sports are required to have a sports physical as well.

Please Note: Students who are entering into OPS from another school district who receive Special Education Services will be required to enroll under a 45 day placement. You must contact Ms. Malory Nelson at 557-2786 or 557-2710.

WITHDRAWAL FROM SCHOOL

Please notify the school if you are moving your child to another school. Make sure that your child returns any textbooks and library books that have been checked out by them. Remind your child to empty their school locker/gym locker before leaving the building. We will try to assist you and your child in making a smooth transition.

Mrs. Clara Barnes is our school registrar. Please feel free to contact her with your concerns or questions at 557-4600 or 557-4601.